

## Recruiting your activator



You will be required to go through a professional recruitment and selection process, providing young people with an industry-realistic experience supporting in preparing them for the world of work or higher education.

To support you with this, we have provided a template job description that can be amended to include specific aspects of the role relevant to your own institution.

We have also provided template interview questions that you could use. Your activator must have started the role by October 5 2015 and thus interviews must take place prior to this date.

The first training day from ECFA will be in October (between 12-23 dependent on region) and you must have created a work programme and development plan (template provided) with your selected activator(s) to bring to this day.

It might be a good to speak with those responsible for recruitment at your institution and replicate the recruitment process as best as possible – perhaps you can gain further resources such as a role application form and acceptance letter.



### Process:

